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MINUTES OF THE CATTEWATER CRUISING CLUB
COMMITTEE MEETING
HELD ON THURSDAY 19th APRIL 2018 AT THE BORINGDON ARMS, TURNCHAPEL,
PLYMOUTH.

Present:

Nigel Vaughan-Smith	- Commodore
Val Ayres	- Vice Commodore
Alan Eves	- Rear Commodore Sail
Colin Ayres	- Honorary Secretary
Roger Coleman	- Honorary Treasurer
Pip Shell	- Membership Secretary
Lynne Shell	- Social Secretary
Alan Casey	- Club Webmaster
Celia Coleman	- Committee Member
Margaret Eves	- Committee Member
Kevin Whitmill	- Committee Member
Bev Whitmill	- Committee Member

The Commodore opened the meeting by thanking everyone for volunteering to serve on the Committee for another year.

1 Apologies for Absence:

None

2 Approval of the Minutes of the Previous Meeting held on 11th January 2018.

The Minutes of the Officers and Committee Members Meeting held on 11th January 2018 were passed as a true record.

Proposed by Celia Coleman and seconded by Val Ayres.

3 Matters arising from the Previous Minutes.

3.1 Honorary Secretary to issue to Club members: calling notice, agenda and nomination paperwork for 2018 AGM. (Item 4 of the previous minutes refers).

Honorary Secretary reported that this had been done.

Item closed.

3.2 Celia to enquire if Yvonne Traynor would act as the Examiner for the Club's accounts for the financial year 2018-2019. (Item 4 of the previous minutes refers).

Celia reported that this had been done.

Item closed.

3.3 Nigel to send to Club members, details of Draft Amendment 2 to the Club Constitution Revision 2. (Item 4 of the previous minutes refers).

Nigel reported that this had been done

Item closed.

3.4 Lynne to arrange for the Fitting Out Supper to be held at the Royal Corinthian Yacht Club on 14th April 2018. (Item 4 of the previous minutes refers).

Lynne reported that this had been done.

Item closed.

4 Rear Commodore Sail's Report.

Alan reported that the 2018 cruising season was well underway with the planned Cruise 1 well supported. 12 boats had signed up and a possible new member would be joining it as a taster cruise; details of cruise 2 had already been circulated and some positive response received.

Since the last meeting he had contacted Steve Kitchen, Plymouth Yacht Haven manager, regarding the matter of running joint cruises but had received no positive feedback, however, during the same period the Club had attracted several new members from Plymouth Yacht Haven berth holders.

Together with Margaret, Alan had attended the Mayflower 400 meeting and he reported that the main thrust of the event seemed to be to encourage sailing within the port but nothing was of direct interest to our Club. He did however note from speaking to members of other clubs that there appeared to be interest in the way CCC organised "sailing in company" cruises and he suggested that our cruises should be better advertised; he would ensure that the PPSA had a copy of our cruising programme for the coming season.

He reported that he would be attending the next PPSA committee meeting.

Nigel thanked Alan for his report.

5 Honorary Treasurer's Report.

Roger reported that prior to the meeting he had e mailed to the Committee Members a copy of the Income and Expenditure Account for this financial year up to 18.04.18, which was based on his own records and the most recent bank statement. He explained that he was still experiencing some problems due to the statements not clarifying what all of the bank receipts were for. Lynne offered to keep Roger informed, by e mail, of all future payments, which she was aware of, going into the bank and relating to social events.

Roger gave a brief resume of the income and expenditure to date and explained that the Club insurance premium had risen by £50 but that to date the balance showed a surplus and that the budget for the coming year was based on a projected paying membership of 65 which would in fact be exceeded. There were no questions regarding the accounts.

Nigel thanked Roger for his report.

6 Membership Secretary's Report.

Pip reported that to date the membership for the year 2018-2019 stood at 73. The administration necessary to comply with the new General Data Protection Regulations was almost complete – he was still awaiting the return of a few signed membership application forms and would in the near future be sending to all members the information necessary to comply with clause 9.4.1 of the Club Constitution dated March 2018.

Nigel thanked Pip for his report

Action: Pip to send to members the information covered in clause 9.4.1 of the Club Constitution dated March 2018.

7 Social Secretary's Report.

Lynne began by reporting that since the last Committee meeting both the AGM and the Fitting Out supper had taken place and she asked for the Committee's views on the Club events and the venues over the last year, so that decisions could be made regarding venues and dates for events in the coming year. There was a general agreement that Staddon Heights was the preferred venue for the 2018 Laying Up Supper and Kitley House was preferred for the Prize Giving Party. It was also agreed that the 2019 AGM and Fitting Out Supper should be combined as one event and that the venue should be the Mount Batten Watersports and Activities Centre. If Staddon Heights was not available then the next preferred choice for the Laying Up supper would be Plym Yacht Club.

Nigel thanked Lynne for her report and arranging the AGM and the Fitting out Supper and asked her to look into making bookings for this year's social events at the agreed preferred venues.

Action: Lynne to make the bookings for the coming year's social events and AGM.

8 Webmaster's Report

Alan reported that the website was running problem free and that he had recently attended an event organised by the RYA which was intended to help clubs set up web sites and manage Facebook pages. He felt that the present Club website was more than satisfactory but he had realized, at the event, that the correct use of Facebook could lead to more publicity for Club events, and to this end it was agreed to set up, on a trial basis, to be reviewed, a second Facebook page which could reach a much wider

audience but the content would be controlled by members of the Committee – Alan, Pip and Val.

Alan brought to the attention of the committee: the need to use blind copies when sending Club e mails to ensure compliance with the new General Data Protection Regulations

9 Update Diary of Future Events.

Thursday October 25 th 2018	Committee meeting
Saturday Late November 2018	Laying Up Supper
Thursday January 10 th 2019	Committee meeting
Saturday Late January 2019	Prize Giving Party
Saturday March 23 rd 2019	AGM and Fitting Out Supper

10 Any other business.

It was agreed that to comply with the new General Date Protection Regulations the Sailing Group forum would no longer be circulated to members as it was now effectively replaced by the membership list to be issued by the Membership Secretary as per Para.9.4.1 of the Club Constitution.

There being no other business the meeting closed at 20:35

Colin Ayres,
Honorary Secretary,
Cattewater Cruising Club.

Attachments: Income and expenditure account up to 18.04.18.

