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**MINUTES OF THE ANNUAL GENERAL MEETING OF THE  
CATTEWATER CRUISING CLUB  
HELD IN THE WATERSIDE ROOM AT THE MOUNT BATTEN CENTRE, PLYMOUTH AT  
18:00 HRS ON SATURDAY, 1<sup>st</sup> APRIL, 2017**

**Present:**

Nigel Vaughan- Smith	- Commodore
Valerie Ayres	- Vice commodore
Alan Eves	- Rear Commodore Sail
Colin Ayres	- Honorary Secretary
Roger Coleman	- Honorary Treasurer
Pip Shell	- Membership Secretary
Lynne Shell	- Social Secretary
Alan Casey	- Club Webmaster
Kevin Whitmill	- Committee Member
Bev Whitmill	- Committee Member
Celia Coleman	- Committee Member
Margaret Eves	- Committee Member

Together with 10 other Voting Members.

The Honorary Secretary confirmed that the attendance of 22 voting members established the quorum necessary for business to be conducted.

**Item 1: Apologies for Absence**

Apologies for absence had been received from the following members:

Bill Hill  
Angela Hill  
Graham Norris  
Glenda O'Connor  
Paddy O'Connor  
Mark Prue  
Michelle Prue  
Graham Gibbs  
Russell Burman  
Vivienne Burman

The Commodore welcomed everyone to the meeting and on behalf of the Club expressed our best wishes to Bill Hill who was unable to attend due to illness.

## **Item 2: Approval of the Minutes of the Previous AGM held on Saturday, 19th March 2016.**

These Minutes were taken as read, as they had been circulated to members together with the calling notice for the 2017 AGM.

Ian Foster proposed that they be approved as a true record; this was seconded by Val Ayres. The proposal was carried unanimously.

**Decision:** The Minutes of the AGM held on 19th March 2016 were approved as a true record of that meeting.

## **Item 3: Matters Arising from the Previous AGM Minutes**

### **3.1 The Honorary Treasurer to arrange insurance for the Club and its representatives against third party liability for organised Club activities and events.**

Roger reported that insurance had been arranged.

**Action closed.**

### **3.2 The Club Webmaster to set up a buying and selling section on the Club website.**

Alan reported that the buying and selling section had been incorporated into the Club website.

**Action closed.**

## **Item 4: Commodore's Report.**

Nigel reported that 2016 had not been a particularly good sailing season. However, in common with previous years, it had been another successful year for the Club overall and he listed the following achievements:

Those Club cruises which went ahead had been well supported and fully enjoyed by the participants;

A number of members had made some very valiant long distance individual cruises;

The Club had held some excellent social functions, together with several impromptu activities;

The monthly social gatherings continued to be well supported and had been enhanced by some excellent presentations from Mount Batten Boat House and Ocean Safety;

The annual Photographic Competition had produced some great photographs and had been keenly contested;

The Winter Walks programme had also been well supported and had helped maintain the winter level of fitness;

The Club membership had continued to grow steadily.

He went on to say that the Club was its members, and success would always be determined by the level of member participation. He thanked all members for their involvement across the whole spectrum of Club activities, which he stated, had enabled the Club to continue to thrive and grow.

Nigel thanked the other Officers and Club Committee Members for their efforts and contributions over the last year, and for the support they had given him as Commodore. He

ended his report by wishing everyone “fair weather and favourable tides for the coming season”.

#### **Item 5: Rear Commodore Sail's Report.**

The Rear Commodore Sails report had been circulated to members prior to the meeting and a copy is attached to these minutes.

Alan reported that despite the weather the 2016 season had been a successful sailing season for the Club.

The season had started on 16<sup>th</sup> April and was planned to consist of 12 cruises and 3 additional events. Of the planned cruises: 5 had been cancelled due to unfavourable weather; 3 were shortened and 4 cruises were fully completed.

In total there were 70 entries for the cruises, including 4 from Hooe Point Sailing Club, and by the end of the season the cruises which went ahead had attracted 50 boats.

The pre-cruise BBQs had been poorly attended, partly due to the weather.

Over the past winter, the walks which he had arranged as part of the CCC Winter Walks programme, had involve 25 plus members and friends visiting Parke and Slapton Ley.

Alan ended his report by thanking the all the Club members for their support over the past year.

Nigel thanked Alan for his report and the splendid manner in which he had carried out his duties over the last year.

#### **Item 6: Membership Secretary's Report**

The Membership Secretary's report had been circulated to members with the AGM reminder but Pip pointed out that there were a few revisions to the figures contained in the report.

He stated that last year's membership had reached 76, and this year's membership currently stood at 67 including 5 life members. He had been informed of 3 members not intending to renew their membership but the Club had recently gained 3 new members and he anticipated there being a few late payers.

He told the meeting that the increase in the membership fee from £10 to £15 seemed to have had no adverse effect on numbers.

Pip stated that he was happy to continue in his role as Membership Secretary and thanked the members for their support; he hoped that the weather would be kind to us this year and he looked forward to seeing more of the Club's membership cruising together.

Nigel thanked Pip for his report and for the efficiency with which he had fulfilled his role over the last year.

#### **Item 7: Social Secretary's Report.**

The Social Secretary's read aloud her report, a copy of which was circulated with the AGM reminder and is also attached to these minutes.

Lynne pointed out that, with regards to the social events, the past year had been a very successful one for the Club. She referred to the success of the Laying Up Supper at the Bridge and the Prize Giving Party at Kitley House and reminded members of the forthcoming Fitting Out Supper at the Bridge. She invited those members who do not normally attend to come along to future events and also she stated she would be pleased to hear from members regarding new venues or events.

Nigel thanked Lynne for her report and for the manner in which she had so successfully organised the Social events over the past year and he reminded members about the forthcoming Fitting Out Supper.

### **Item 8: Webmaster's Report.**

Alan read aloud his report, a copy of which is attached to these minutes, and he stressed what good value and support the Club gets from TG Media.

Nigel thanked Alan for his report and the way in which he had run the website over the last year and reiterated Alan's remark regarding the value to the Club, of the help received from Tim Greenwood (TG Media).

### **Item 9: Presentation of Accounts by the Honorary Treasurer**

Roger stated that a copy of the Honorary Treasurer's Report together with the signed off Income and Expenditure Account for the year ending 28<sup>th</sup> February 2017, and notes to the Income and Expenditure account had been circulated to all Members, by email, prior to the meeting.

Roger confirmed that the accounts had been examined by the Club Accounts Examiner, Yvonne Traynor, and found to be correct.

He gave a brief description of the income and expenditure account which showed a loss of £91.75 due to the cost of Club insurance - the loss had been less than previously forecast due to an unforeseen increase in membership numbers.

He read to the meeting a letter from the RNLI thanking the Club for the donation of £150.

He pointed out that the membership fees for the financial year 2017- 2018 had been agreed at last years AGM and that he had prepared a draft budget for 2018-2019, a copy of which had also been circulated to members prior to the AGM

Nigel thanked Roger for his report and all the work he had done in the past year.

There were no questions about the accounts or the Draft Budget from members present.

It was proposed by Margaret Eves and seconded by Kevin Whitmill that the Signed Off Income and Expenditure Account For The Year Ending 28<sup>th</sup> February 2017 should be accepted as a true record, and members were unanimous in support of the proposal.

It was proposed by Val Ayres and seconded by Pip Shell that the Draft Budget for 2018- 2019 be approved, and members were unanimous in their support of the proposal.

**Decision:** The Examined Accounts, a copy of which is attached to these minutes, were accepted as a true and accurate record of the Club's finances for the Financial Year ending 28<sup>th</sup> February 2017.

**Decision:** The Draft Budget for 2018 -2019, a copy of which is attached to these minutes, was approved.

### **Item 10: Approval of Amendment 1 to Revision 2 to the Club Constitution.**

Nigel pointed out to the meeting that a copy of the draft amendment had been circulated with the AGM Calling Notice together with the rationale behind the changes.

He referred to the proposed changes regarding the election of Life Members and opened the subject to general discussion.

The meeting was in agreement with the proposed amendment that Life Members would in future be appointed by the Committee.

The subject of whether Life Members should or should not have a vote was discussed and the meeting felt that Life Members should have a vote; this was contrary to the Club Constitution and the wording of the proposed amendment.

It was proposed by Mike Sims and seconded by Bev Whitmill that the Amendment 1 to Revision 2 to the Club Constitution should read:

2.6 Voting Members who have given particular service to the Club may be appointed as Honorary Life Members by the Committee. Honorary Life Members shall not pay an annual subscription, but in all other respects will have the same rights and privileges as Voting Members.

Members were unanimous in support of the proposal.

**Decision:** Paragraph 2.6 of Revision 2 to the Club Constitution is to read:

Voting Members who have given particular service to the Club may be appointed as Honorary Life Members by the Committee. Honorary Life Members shall not pay an annual subscription, but in all other respects will have the same rights and privileges as Voting Members

### **Item 11: Election of Club Officers.**

Nigel referred members to the sheet, which had recently been circulated with the AGM reminder; it concerned the Election of Club Officers and listed the nominations for the 5 positions as follows:

Commodore	Nigel Vaughan-Smith
Vice Commodore	Val Ayres
Rear Commodore Sail	Alan Eves
Honorary Secretary	Colin Ayres
Honorary Treasurer	Roger Coleman

It was proposed by Ian Foster and seconded by Kevin Whitmill that these 5 nominees should be elected to serve in the posts given for the coming year. There was unanimous agreement to the proposition.

**Decision:** The Club Officers for the 2017 – 2018 season were elected as listed above.

### **Item 12: Election of Club Committee Members**

Nigel referred the members to a further sheet which had been sent out with the AGM reminder; this one listed nominations received for Committee Member positions as follows:

Membership Secretary	Pip Shell
Club Webmaster	Alan Casey
Social Secretary	Lynne Shell
Committee Members:	Bev Whitmill, Kev Whitmill, Margaret Eves, Celia Coleman.

It was proposed by Val Ayres and seconded by Ian Foster that the above Members should be elected to serve in the post as listed for the coming year. The proposal was carried unanimously

**Decision:** The Club Committee Members for the 2017-2018 Season were elected as listed above.

### **Item 13: Appointment of the Club's Accounts Examiner**

Nigel expressed the Club's gratitude to Yvonne Traynor for her efforts over the past few years and particularly for examining the 2016-2017 Club Accounts.

Celia told the meeting the Yvonne had offered to continue for another year in the role of Examiner of the Club Accounts.

Margaret Eaves proposed that Yvonne Traynor should be appointed as the Club's Accounts Examiner for the 2017-2018 financial year; this was seconded by Mike Sims and agreed unanimously.

**Decision:** Yvonne Traynor was appointed as the Club's Accounts Examiner for the 2017-2018 financial year.

### **Item 14: Membership Fees for the Financial Year 2018-2019**

Nigel introduced the item by referring the members to the Draft Budget previously approved under item 9 of this AGM. The income for that Draft Budget was calculated on a membership size similar to our present membership and an annual fee of £15 per member.

It was proposed by Celia Coleman and seconded by Peter Fellows that the rate for the annual subscription for the financial year 2018 – 2019 should be £15 and there was unanimous agreement by members.

**Decision:** The membership fee for the year 2018- 2019 is to be £15.

## **Item 16: Any Other Business.**

Alan Eves reported that Steve Kitchen of Plymouth Yacht Haven had offered to facilitate a talk to the Club by a Maritime Law expert. This could be the subject of a Thursday night social meeting and possibly in conjunction with Plym Yacht Club. The meeting was generally in favour of taking up the offer and Alan was asked to liaise with the parties concerned.

**Action:** Alan to try to arrange a joint Maritime Law evening with Plym Yacht Club.

Roger Coleman presented to the meeting a copy of a circular which had been issued by the Royal Western Yacht Club inviting local sailors to join in the Chichester 50<sup>th</sup> Anniversary Celebrations. The date of 28.05.17 would clash with a CCC Cruise but it was agreed that the Honorary Secretary would copy in all CCC members by e mail.

**Action:** Colin Ayres to e mail to members, details of the Chichester 50<sup>th</sup> Anniversary Celebrations.

The Club had also been approached about entering the annual Eddystone Challenge on behalf of St Lukes Hospice but it was pointed out that again the date clashed with one of our cruises.

Pip Shell reminded members of the Mount Batten Watersports Boat Jumble due to take place on 8.04.17 and the Plymouth Yacht Haven Open Day on Good Friday.

There being no other business the meeting closed at 18:42

Following the meeting Nigel presented the Cattewater Trophy to Wendy and Graham Davis before we all retired for another pleasant meal arranged by Lynne, our Social Secretary.

Colin Ayres

Honorary Secretary  
Cattewater Cruising Club

### Attachments:

1. 2017 AGM Rear Commodore Sail's Report.
- 2 2017 AGM Membership Secretary's Report
- 3 2017AGM Social Secretary's Report
- 4 2017AGM Club Webmasters Report
- 5 2017 AGM Signed off Income and Expenditure Account for Year Ending 28.02.16
- 6 2017AGM Budget for Financial Year 2017 - 2018