

**MINUTES OF THE CATTEWATER CRUISING CLUB**  
**COMMITTEE MEETING**  
**HELD ON THURSDAY 11<sup>th</sup> January 2018**  
**AT THE BORINGDON ARMS, TURNCHAPEL, PLYMOUTH.**

**Present:**

Nigel Vaughan-Smith	- Commodore
Val Ayres	- Vice Commodore
Alan Eves	- Rear Commodore Sail
Colin Ayres	- Honorary Secretary
Roger Coleman	- Honorary Treasurer
Pip Shell	- Membership Secretary
Lynne Shell	-Social Secretary
Alan Casey	- Club Webmaster
Celia Coleman	- Committee Member
Margaret Eves	- Committee Member
Kevin Whitmill	- Committee Member
Bev Whitmill	- Committee Member

The Commodore opened the meeting by wishing all present a happy new year.

**1. Apologies for Absence:**

None

**2. Approval of the Minutes of the Previous Meeting held on 5<sup>th</sup> October 2017.**

The Minutes of the Officers and Committee Members Meeting held on 5<sup>th</sup> October 2017 were passed as a true record.

Proposed by Celia Coleman and seconded by Margaret Eves.

**3 Matters arising from the Previous Minutes.**

3.1 Membership Secretary to report on the new General Data Protection Regulations ( Item 4 of the previous minutes refers).

Nigel reported that he had received a report from Pip and that the matter would be discussed by the Committee under item 5.

**Item closed**

3.2 Nigel to purchase tumblers and arrange engraving of trophies. ( Item 6 of previous minutes applies).

Nigel reported that he had purchased the 12 tumblers and had had them engraved together with the trophies as authorised by the Committee at the last meeting; the

actual cost was £284, which was in excess of the £268 which was the authorised amount.

The Committee was in full agreement that Nigel should be reimbursed the full amount of £284.

#### **Item closed**

#### **4 Agenda for the 2018 AGM**

The agenda for the 2018 AGM was agreed; it will be sent out early February together with the Calling Notice, paperwork for the Nomination of Officers and Committee Members, and details of a proposed Amendment to the Club Constitution to cover the General Data Protection Regulations 2018.

To enable a prompt start to the meeting it was agreed that the Calling Notice would ask Members to gather in the bar at 18:00, prior to the meeting which would start at 18:30.

All Officers and Committee Members had expressed their willingness to stand for another year.

It was agreed that Celia would contact Yvonne Traynor to enquire whether she would act as the examiner for the Club's accounts for the 2019-2020 financial year.

**Action:** Honorary Secretary to issue the Calling Notice, AGM agenda and Nomination paperwork to Club members.

**Action:** Celia to contact Yvonne Traynor to enquire if she would act as the examiner for the Club's accounts for the 2019-2020 financial year.

**Action:** Nigel to send to Club members, details of Draft Amendment 2 to the Club Constitution Revision 2, referring to the General Date Protection Regulations 2018.

#### **5 Amendment to the Club Constitution . General Data Protection Regulations 2018.**

On introducing the item, Nigel thanked Pip for the considerable effort which he had put into investigating the new regulations and producing the draft amendment to the Club Constitution which would show compliance.

A general discussion followed; Pip and Nigel pointed out to the Committee the administrative measures that would be necessary to comply, and the changes which would need to be made to the present Club procedures.

It was agreed that a new membership application form would be introduced which would need to be signed by all new members on joining, and retrospectively by all existing members.

In conclusion the Committee agreed that the draft amendment, with minor alterations, should be put before members at the AGM

#### **6 Rear Commodore Sail's Report.**

Alan reported that the cruising programme for 2018 had been circulated to members during the Christmas break.; 11 cruises in total would be included, and following on from the 2017 season, where the shorter cruises proved the most popular, the 2018 programme would include 7 shorter trips.

He stated that since the last meeting he had again been approached by Plymouth Yacht Haven regarding the possibility of running joint cruises; he had agreed to meet with Steve Kitchen (PYH manager) at some stage after getting the Committee's views on the subject. Alan's thoughts were that the Club required new members and PYH are committed under The Active Marina Scheme to provide sailing opportunities for their berth holders, so there was mutual benefit to both parties, but the problem of Club insurance would arise when PYH berth holders joined CCC cruises.

At this point a general discussion took place and it was agreed that PYH berth holders would be welcome to join CCC in one free cruise and our insurance could cover that instance, provided that the berth holders complied with CCC procedures for joining our cruises. There would, however, be a practical limit on the numbers and to join more than one cruise the berth holders would have to become members of the Cattewater Cruising Club.

Alan informed the Committee that the Club had been invited by the RYA to a meeting regarding the Mayflower 400 event and it was agreed that Alan together with Margaret should attend on the Club's behalf.

## **7 Honorary Treasurer's Report**

Roger reported that prior to the meeting he had e mailed to the Committee Members a copy of the Income and Expenditure Account for this financial year up to 31.12.17 together with a copy of the Treasurer's report dated 31.12.17 (both of which are attached to these minutes).

There were no questions from the Committee regarding the reports, and Roger reported that the accounts for the financial year to date showed a surplus. He forecasted that there would be a surplus carried through to the end of the 2017-2018 accounting period.

The draft budget for the 2019-2020 financial year would be produced in the near future.

## **8 Membership Secretary's Report.**

Pip reported that no new members had joined since the last Committee meeting. Following on from the discussions under item 5 of the agenda, Pip confirmed that he would be sending out new membership application forms which would have to be signed and returned by all existing members. To expedite the matter it was agreed by the Committee that the new forms should be sent by post with a stamped, addressed envelope for return.

## **10 Social Secretary's Report.**

Before receiving her report Nigel thanked Lynne for arranging the recent Laying Up supper

Lynne reported that 31 members had signed up for the Prize Giving Party and that prior to the party she will be confirming the timing and dress code and asking if members wished to donate prizes for the raffle.

A general discussion followed and it was agreed that Pip would take the photographs of the event; Margaret would run the draw with tickets at £1 each; Lynne would make the arrangements for the display of entries in the photographic competition and the proceeds of the draw would be rounded up to the next nearest £50 from Club funds and be donated to the RNLI.

The subject of the 2018 Fitting Out Supper was raised by Nigel and it was agreed that Lynne would arrange for the event to be held at The Royal Corinthian Yacht Club on 14th April 2018. Following the meeting the booking was confirmed.

**11. Webmaster's Report**

Alan reported that the website was running problem free and that the 2018 Cruising Programme had been put on it.

**12 Update Diary of Future Events..**

Saturday, January 27 <sup>th</sup> , 2018	Prize Giving Party
Saturday, March 24 <sup>th</sup> , 2018	AGM
Saturday, April 14 <sup>th</sup> , 2018	Fitting Out Supper
Thursday, April 19 <sup>th</sup> , 2018	Committee meeting

**13 Any other business**

There being no other business the meeting was closed at 20:55

Colin Ayres,  
Honorary Secretary,  
Cattewater Cruising Club.

Attachments: Income and expenditure account up to 31.12.17.  
Treasurer's report as at 31.12.17

