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**MINUTES OF THE ANNUAL GENERAL MEETING OF THE
CATTEWATER CRUISING CLUB
HELD IN THE WATERSIDE ROOM AT THE MOUNT BATTEN CENTRE, PLYMOUTH AT
18:00 HRS ON SATURDAY, 19th MARCH 2016**

Present:

Nigel Vaughan- Smith	- Rear Commodore Sail
Colin Ayres	- Honorary Secretary
Roger Coleman	- Honorary Treasurer
Pip Shell	- Membership Secretary
Lynne Shell	- Social Secretary
Alan Casey	- Club Webmaster

Together with 16 other Voting Members.

Item 1: Apologies for Absence

Apologies for absence had been received from the following members:

Celia Coleman	Club Commodore
Bill Hill	Vice Commodore
Angela Hill	
Martin Kimber	
Lorraine Kimber	
Graham Norris	
Glenda O'Connor	
Paddy O'Connor	
Bev Whitmill	Committee Member
Kev Whitmill	Committee Member

The Rear Commodore Sail welcomed everyone and announced that due to the unfortunate absence through illness of Celia Coleman, the Club Commodore, he would be chairing the meeting and on behalf of everyone present he wished Celia a speedy recovery.

Item 2: Approval of the Minutes of the Previous AGM held on Saturday, 21st March 2015.

These Minutes were taken as read, as they had been circulated to Members together with the calling notice for the 2016 AGM.

Margaret Eves proposed that they be approved as a true record; this was seconded by Ann Carter. This proposal was carried unanimously.

Decision: The Minutes of the AGM held on 21st March 2015 were approved as a true record of that meeting.

Item 3: Matters Arising from the Previous AGM Minutes

3.1 The booking of Kitley House as the venue for the 2016 Prize Giving Party (item 7 of the 2015 AGM minutes refers)

Nigel reported that Lynne Shell, our Social Secretary, had booked Kitley House for the 2015 Prize Giving Party; it had been a great success and was thoroughly enjoyed by the thirty five members who attended. He thanked Lynne for her efforts in organising the event.

Action closed.

3.2The setting up of regular monthly socials (item 7 of 2015 AGM refers)

The regular social gatherings had been held on the first Thursday of each month, with attendances fluctuating between 1 and 12 and settling at about 8 to10. Most of the gatherings had been held at the Boringdon, but due to the ongoing uncertainty over its future and the lack of cooking facilities, the last two gatherings had been held at the Clovely Arms, which Nigel pointed out had been one of the CCC meeting points in the early days of the Club.

While there continues to be solid support the monthly gatherings will continue.

Action closed.

Item 4 : Commodore's Report.

The Rear Commodore Sail read the Commodore's Report:

Although 2015 was not a particularly good sailing season, I consider it was another very successful year for the Club. Those cruises which went ahead were well supported and fully enjoyed by the participants. We have had some excellent social functions. We have had beach BBQs, Winter Walks, the monthly gatherings and the Photographic Competition, all of which have had a good level of support from members. And last but not least the membership has continued to increase steadily.

As I have said before the Club is its members, and its success, or otherwise, is down purely to the level of active participation of its members.

I also wish to thank the other Officers and Committee members for all their efforts and contributions to the success of the season and for their outstanding support to me as Commodore.

Finally, as you are aware, after 3 years as Commodore, I am standing down at this AGM. It has been an honour and a privilege to serve as your Commodore throughout this period, and I wish the Club every good fortune and fair weather for the future.

After reading the report, Nigel informed the meeting that the presentation to Celia of her Past Commodore's flag will take place at a suitable time in the future.

Corinne Hurrell spoke for the meeting as a whole when she expressed everyone's great appreciation for Celia and the manner in which she had fulfilled her role as Commodore.

Item 5: Rear Commodore Sail's Report

Rear Commodore Sail referred members to his full report, which had been circulated with the AGM reminder; a copy is also attached to these minutes. He highlighted that 2015 had not been a great sailing season due to the abysmal weather that had prevailed for much of the summer. There had been some short interludes that had enabled some respectable cruising and he thanked all members for their perseverance and participation when the opportunities arose. He stated that he was particularly grateful for all of the excellent cruise reports he had received, the enthusiasm for the Photographic Competition and the response to the "Where Are We" competition and the many photographs that had been sent to tease the other members. He then pleaded that members produce even more cruise reports during the coming season and even more entries for the Photographic Competition. He ended by confirming that he was standing down after 4 years as Rear Commodore Sail and thanked all members for their help and support during the period. He then said that he believed the Club would be even better served by his successor, Alan Eves, should he be elected later in the meeting. Nigel added that he and Alan had developed the 2016 cruising programme together and he knew that Alan had some exiting new ideas to try out during the forth coming season.

Item 6: Membership Secretary's Report

The Membership Secretary read aloud his report, a copy of which had been circulated with the AGM reminder and is also attached to these minutes. Pip reported that there had been almost 100% renewal of membership for the 2016 season and that the process of paying subscriptions had been helped by internet banking. Nigel thanked Pip for his commitment to the Club over yet another year.

Item 7: Social Secretary's Report.

The Social Secretary's read aloud her report, a copy of which was circulated with the AGM reminder and is also attached to these minutes. Members attending agreed how much they had enjoyed both the Laying Up Supper, which was held at The Bridge, and the Prize Giving Party. When asked by Nigel if they would like to see changes made to the Social events for the coming year the unanimous agreement was that members would like the same events and venues as they had enjoyed for the 2015 - 2016 year. Nigel thanked Lynne for the manner in which she had so successfully organised the Social events over the past year.

Item 8 : Webmaster's Report.

The Webmaster read aloud his report, a copy of which was circulated with the AGM reminder and is also attached to these minutes. Alan reported that, despite some technical problems at the end of 2015, the Club Website was back to normal. A few changes had been made to improve the format. Alan stated that once again the Club owed a vote of thanks to Tim Greenwood for hosting the CCC website. When asked if members had any comments regarding the website, Corinne asked if the Club had ever considered a section for buying and selling of sailing related items. Discussion

followed and it was agreed by the meeting to be a good idea so Nigel asked Alan to implement the facility.

Nigel thanked Alan for all of the work he had put in over the last year.

Action: Alan to set up a buying and selling section on the CCC website.

Item 9: Presentation of Accounts by the Honorary Treasurer

The Honorary Treasurer stated that a copy of the Income and Expenditure Accounts for 2015-16 had been circulated to all Members, by email, prior to the meeting.

He stated that the Club was financially sound with a current account of £1,441.10 and a deposit account of £1,060.67. These figures included a sum of £274.35 for prepayments of fees and social functions falling into the 2016 - 2017 financial year.

The income / expenditure account showed a small loss of £4.37; this amount was due to the additional expenditure on Club burgees and a minor increase in the cost of trophy purchase and engraving.

Roger confirmed that the accounts had been examined by the Club Accounts Examiner, Yvonne Traynor, and found to be correct.

He pointed out that the membership fees for the financial year 2016- 2017 had been agreed at last years AGM. Any unexpected shortfall in income would be taken out of reserves.

Nigel thanked Roger for his report and all the work he had done in the past year. He briefly explained that the extra engraving cost had come about through "lost records coming to light "which had enabled the Club to fill in a lot of blanks on several of the Club trophies.

There were no questions about the accounts from Members present and it was proposed by Alan Eves and seconded by Lynn Sims that the Signed Off Income and Expenditure Account For The Year Ending 28th February 2016 should be accepted as a true record and members were unanimous in support of the proposal.

Decision: The Examined Accounts, a copy of which is attached to these minutes, were accepted as a true and accurate record of the Club's finances for the Financial Year ending 28th February 2016.

Item 10: Approval of Revision 2 to the Club Constitution.

Nigel pointed out to the meeting that a copy of the draft revision was circulated with the Calling Notice together with the rationale behind the changes.

He referred briefly to the changes and opened the subject to general discussion.

All present were in favour of the proposed changes.

It was proposed by Roger Coleman and seconded by Valerie Ayres that Revision 2 to the Club Constitution, as presented, should be approved. There was unanimous agreement to the proposition.

Decision: Revision 2 to the Club Constitution was approved.

Item 11: Election of Club Officers.

Nigel began by thanking Bill Hill for all his efforts and support for the Club over the last 2 years in his role as Vice Commodore and, although Bill and Angela were now boat less, he hoped that we would still see them as regular attendees at future Club socials.

Nigel referred members to the sheet, which had recently been circulated with the AGM reminder; it concerned the Election of Club Officers and listed the nominations for the 5 positions as follows:

Commodore	Nigel Vaughan-Smith
Vice Commodore	Val Ayres
Rear Commodore Sail	Alan Eves
Honorary Secretary	Colin Ayres
Honorary Treasurer	Roger Coleman

He made the point that over the past 3 years the Club had prospered with a female Commodore and that by electing Val Ayres as the Vice Commodore the female input and balance would continue among the Club Officers.

It was proposed by Ian Foster and seconded by Iain Carter that these 5 nominees should be elected to serve in the posts given for the coming year. There was unanimous agreement to the proposition.

Decision: The Club Officers for the 2016 – 2017 were elected as listed above.

Item 12: Election of Club Committee Members

Nigel referred the members present to a further sheet which had been sent out with the AGM reminder; this one listed nominations received for Committee Member positions as follows:

Membership Secretary	Pip Shell
Club Webmaster	Alan Casey
Social Secretary	Lynne Shell
Committee Members:	Bev Whitmill, Kev Whitmill, Margaret Eves, Celia Coleman.

It was proposed by Yvonne Traynor and seconded by Chris Reilly that the above Members should be elected to serve in the post as listed for the coming year. The proposal was carried unanimously

Decision: The Club Committee Members for the 2016-2017 Season were elected as listed above.

Item 13: Appointment of the Club's Accounts Examiner

Nigel thanked Yvonne Traynor for her efforts over the past few years and particularly for examining the 2015/2016 Club Accounts and she stated that she was willing to continue in that role for the coming year.

Margaret Eaves proposed that Yvonne Traynor should be appointed as the Club's Accounts Examiner for the 2016-2017 financial year; this was seconded by Ann Carter and agreed unanimously.

Decision: Yvonne Traynor was appointed as the Club's Accounts Examiner for the 2016-2017 financial year.

Item 14: Club Insurance.

Nigel stated that the Officers and Committee Members were well aware that this was a fairly emotive topic, about which many members held some fairly strong views. He then highlighted the salient points from the background to the requirement for Club Insurance, a copy of which was circulated with the Calling Notice and a further copy is attached to these minutes. He then asked the Honorary Treasurer to summarize his research into the likely cost of the relevant insurance.

Roger reported that he had obtained several quotations for the provision of insurance and they varied from around £450 to £680 per annum; the cheapest being quoted by the Company recommended by the RYA. He had prepared 2 provisional budgets for the year 2017 – 2018. One provisional budget included the cost of insurance and illustrated how additional income could be raised to cover the increased cost through increasing the annual subscription to £15. The other provisional budget, which did not include insurance, showed the annual subscription remaining at £10. Both provisional budgets assumed that the number of members would remain at 55 which had been the average for the last 5 years. Copies of these provisional budgets had been circulated with the AGM reminder.

Nigel then opened the subject for general discussions which covered: whether other Sailing Clubs held insurance; what the consequences could be if we continued to operate the Club Cruising Programme in its present format without insurance; what we would be insuring against and whether Club Insurance would affect Member's insurance.

In closing the discussion, Nigel emphasized that the Officers and Committee Members had had an equally in depth discussion on the subject at their last meeting. In the end, their unanimous recommendation was that the Club should take out insurance and continue with an organised formal cruising programme along a similar format to that of the last 4 years, particularly because this was one of the key attractions of the Club to new members. In making this recommendation it had been accepted that to do so would necessitate a small increase in the annual subscription rate.

.The proposition was made by Yvonne Trainer and seconded by Chris Reilly that the Club should take out the necessary insurance. Support for the proposition was unanimous.

Decision: The Club is to take out the necessary insurance.

Action: The Honorary Treasurer is to arrange insurance for the Club and its representatives against third party liability for organised Club activities and events.

Item 15; Membership Fees for the Financial Year 2016-2017

In introducing the matter of Membership fees, Nigel pointed out that the annual subscription had been maintained at £10 since 2002, but having agreed in the previous agenda item to take out insurance, it would be necessary to raise the subscription by £5.

Nigel then asked Roger to run through his draft budget for 2017 – 2018 predicated on an increase in annual subscription of £5.

Roger explained that the draft budget was based on a membership of 55; an increase in the membership fee to £15; an insurance premium of £450; fees to RYA and PPSA amounting to £190; trophies £135; website £30 and printing and postage £20. The income of £825 from Membership fees would balance the expenditure of £825.

Mike Sims proposed and Yvonne Traynor seconded that the rate of the annual subscription for the Financial Year 2017 - 2018 should be increased to £15 and there was unanimous agreement by members present.

Decision: The membership fee for the 2017 - 2018 will be £15

Item 16: Any Other Business.

In the absence of the Commodore, and on behalf of the Club, the Honorary Secretary thanked Nigel for the great deal of time and effort he had put into his role as Rear Commodore Sail, which he had held for the last 4 years, and pointed out that the formal cruising programme which Nigel had introduced was greatly appreciated and seen by many members as the main attraction of the Club.

In the Commodore's absence Nigel then presented the Walker Trophy to Alan Farnworth, which Alan had won for completing the longest individual cruise during the 2015 – 2016 season. Alan had been unable to attend the Prize Giving Party at Kitley House where the Trophy should have been awarded.

There being no other business the meeting was closed at approximately 19:15 and members adjourned for a curry and drinks

Colin Ayres

Honorary Secretary
Cattewater Cruising Club

Attachments:

1. 2016 AGM Rear Commodore Sail's Report.
- 2 2016 AGM Membership Secretary's Report
- 3 2016 AGM Social Secretary's Report
- 4 2016 AGM Club Webmasters Report
- 5 2016 AGM Signed off Income and Expenditure Account for Year Ending 28.02.16
- 6 2016 AGM Background for requirement for Club Insurance
- 7 2016 AGM Budget for Financial Year 2017 - 2018